



GREENWOOD ACADEMIES TRUST

Privacy Notice - Appendix 1 (Trust)

Data recipient and purpose of sharing	Staff names	Staff email address	Date of birth	Characteristics*	Home contact details	NI Number	Other
Sam People System management information system (HR)	✓	✓	✓	✓	✓	✓	
Grant Thornton audit purposes, VAT advice	✓	✓	✓	✓	✓	✓	Rate of pay, payroll no, pension details, teacher number
DocuSign system for electronic signatures	✓	✓	✓	✓	✓	✓	
Know Your People (KYP) DBS platform for new starters	✓	✓	✓	✓	✓	✓	Personal email address
Office for National Statistics	✓	✓	✓	✓	✓	✓	Rate of pay
Notts County Council Services for payroll and pensions	✓		✓	✓	✓	✓	Bank details, salary, marital status, absence rates, student loan details, pay number
Leicestershire County Council for pensions	✓		✓	✓	✓	✓	Salary, marital status, absence rates, pay number
Lincolnshire County Council for pensions	✓		✓	✓	✓	✓	Salary, marital status, absence rates, pay number
West Yorkshire Pension Fund (WYPF) for pensions	✓		✓	✓	✓	✓	Salary, marital status, absence rates, pay number
West Northamptonshire County Council (Northants & Cambs Pension Fund)	✓		✓	✓	✓	✓	Salary, marital status, absence rates, pay number
Social Media Check employment checks for new starters	✓	✓					
Prudential for pensions	✓					✓	
Staffsafe single central record (SCR)	✓	✓	✓	✓	✓	✓	
Teachers' Pension Scheme	✓		✓	✓	✓	✓	Salary, marital status, absence rates, pay number

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Virtual College for the purposes of staff training	✓	✓					Academy
Smartlog for the purposes of staff training	✓	✓					Academy
School Workforce Census (DfE)	✓		✓	✓	✓	✓	Rate of pay, disability and equality details, teacher number, qualifications,
Cope Occupational Health and Ergonomical Services Ltd – service & pre-employment checks	✓		✓	✓	✓		Absence, disability and equality details,
Inland Revenue, CSA, courts as part of possible investigations	✓	✓	✓	✓	✓	✓	As necessary
DfE Apply for Teacher Training – trainee teacher programme	✓	✓	✓	✓	✓		Disability, marital status
Coventry University - trainee teacher programme	✓	✓	✓	✓	✓		Absence/performance details, disability, marital status, health clearance, DBS
University of Nottingham - trainee teacher programme	✓	✓	✓	✓	✓		Absence/performance details, disability, marital status, health clearance, DBS
The Cambridge Partnership - trainee teacher programme	✓	✓	✓	✓	✓		Absence/performance details, disability, marital status, health clearance, DBS
Warwick University - trainee teacher programme	✓	✓	✓	✓	✓		Absence/performance details, disability, marital status, health clearance, DBS
Best Practice Network - trainee teacher Programme & Apprenticeship Provider	✓	✓	✓	✓	✓		Absence/performance details, disability, marital status, health clearance, DBS
Teach First - trainee teacher programme	✓	✓	✓	✓	✓		Absence/performance details, disability, marital status, health clearance, DBS
Train Together - Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Let Me Play LTD - Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Be Ready - Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance

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HIT Training - Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
The Skills Partnership - Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
National College of Education (Captiva) - Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
VQ Solutions - Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
BPP - Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
MBKB - Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Compass Training – Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Early Careers Teacher (ECT) induction:							
ECT Manager	✓	✓	✓		✓		Absence/performance details, Teacher reference number (TRN)
Ambition Institute	✓	✓	✓	✓	✓		Absence, TRN
Steplab	✓	✓	✓	✓	✓		Absence/performance details, TRN
DfE Manage Training for ECT Teachers	✓	✓	✓	✓	✓	✓	TRN

**Nationally defined personal characteristics descriptions ie gender, ethnicity, first language*