



GREENWOOD ACADEMIES TRUST

Privacy Notice - Appendix 1 (Trust)

Data recipient and purpose of sharing	Staff names	Staff email address	Date of birth	Characteristics*	Home contact details	NI Number	Other
Sam People System management information system (HR)	✓		✓	✓	✓	✓	
Grant Thornton audit purposes, VAT advice	✓	✓	✓	✓	✓	✓	Rate of pay, payroll no, pension details, teacher number
DocuSign system for electronic signatures	✓	✓					
Know Your People (KYP) DBS platform for new starters	✓	✓	✓	✓	✓	✓	Personal email address
Lloyds Syndicate Insurers no claims bonus scheme for staff vehicles while at work	✓					✓	Payroll number
Office for National Statistics	✓	✓	✓	✓	✓	✓	Rate of pay,
Notts County Council Services for payroll and pensions	✓		✓	✓	✓	✓	Bank details, salary, marital status, absence rates, student loan details, pay number
Leicestershire County Council for pensions	✓		✓	✓	✓	✓	Salary, marital status, absence rates, pay number
Lincolnshire County Council for pensions	✓		✓	✓	✓	✓	Salary, marital status, absence rates, pay number
West Yorkshire Pension Fund (WYPF) for pensions	✓		✓	✓	✓	✓	Salary, marital status, absence rates, pay number
West Northamptonshire County Council (Northants & Cambs Pension Fund)	✓		✓	✓	✓	✓	Salary, marital status, absence rates, pay number
Social Media Check employment checks for new starters	✓	✓					
Prudential for pensions	✓					✓	Academy
Staffsafe single central record (SCR)	✓	✓	✓	✓	✓	✓	
Teachers' Pension Scheme	✓		✓	✓	✓	✓	Salary, marital status, absence rates, pay number

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Virtual College for the purposes of staff training	✓	✓					Academy
Smartlog for the purposes of staff training	✓	✓					Academy
School Workforce Census (DfE)	✓		✓	✓	✓	✓	Rate of pay, disability and equality details, teacher number, qualifications,
Cope Occupational Health and Ergonomical Services Ltd – service & pre-employment checks	✓		✓	✓	✓		Absence, disability and equality details,
Inland Revenue, CSA, courts as part of possible investigations	✓	✓	✓	✓	✓	✓	As necessary
DfE Apply for Teacher Training – trainee teachers’ programme	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Coventry University - trainee teachers’ programme	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Nottingham Trent University - trainee teachers’ programme	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
The Cambridge Partnership - trainee teachers’ programme	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Warwick University - trainee teachers’ programme	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Best Practice Network - trainee teachers’ programmes	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Teach First - trainee teachers’ programmes	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Train Together – Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
LMP Training – Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Be Ready/Harper Craven Associates - Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance

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BPP – Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Education and Skills Training – Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
National College of Education/Captiva - Apprenticeship Providers	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
HIT Training – Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
MBKB – Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
VQ Solutions – Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
The Skills Partnership (TSP) – Apprenticeship Provider	✓	✓	✓		✓		Absence/performance details, disability, marital status, health clearance
Early Careers Teacher (ECT) induction:							
ECT Manager	✓	✓	✓	✓	✓		Teacher reference number (TRN)
Ambition Institute	✓	✓	✓	✓	✓		TRN
Steplab	✓	✓	✓	✓	✓		TRN
DfE Manage Training for ECT Teachers	✓	✓	✓	✓	✓		TRN

**Nationally defined personal characteristics descriptions ie gender, ethnicity, first language*